Instructors and Contact Information

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D2L Website: SLHS 921 FA16 001

Students must be enrolled in SLHS 921 during their participation in the Audiology Externship program. Total minimum enrollment for the externship must be 6 units per semester for a TOTAL of 12 credits. Enrollment in the summer prior to fall semester of the externship year is not required, although the externship may begin in the summer months. There are University resources available to help cover a part of the non-resident tuition for students enrolled in 900 level units only. Please contact the Speech, Language and Hearing Sciences Graduate Coordinator or review at this website http://grad.arizona.edu/financial-resources/ua-resources/meritorious-awards. In-state tuition and fees still apply. Students should determine individually the effects on their student loans and financial aid concerning number of credits. See below:

Thesis/Dissertation Tuition Scholarship: The award reduces nonresident tuition to what Arizona residents pay for tuition for 1 to 6 units. The award excludes the mandatory registration fees and any additional tuition charged by the individual programs. For the tuition structure, please refer to the University of Arizona Financial Services Bursar’s Office. The tuition scholarship is designed to reduce the tuition for nonresident students who are within 2 years of completing their degree and only working on their thesis or dissertation research and writing.

Eligibility:
1. Nonresident graduate (masters, doctoral, or S.J.D.) degree-seeking student
2. Enrolled at The University of Arizona for one to six (1 to 6) credits of 900-level units ONLY (no actual courses)
3. Not applicable to summer tuition.

Application Procedure:
Academic units recommend graduate degree seeking students to the Graduate College for the award. (Students may not apply directly to the Graduate College) Please send the recommendation to 900levelwaivers@grad.arizona.edu.

Range of Support: based on the current non-resident tuition rate.

Limitations: Not more than four (4) semesters.

The department will recommend eligible students to the Graduate College for the tuition scholarship. Students may not apply directly. Once the award has been processed and approved, the requestor and the student will receive an email notification from the Graduate College.

COURSE OBJECTIVE: The goal of the externship is to achieve and demonstrate competence and independence in evidence based clinical audiology procedures. Students will participate in an extended clinical rotation with one or more clinical instructors. Individual site goals are established during the first week of the externship and are submitted to the externship coordinator. These are monitored throughout the semester by the on-site preceptor. The outcomes are provided to the externship coordinator at the end of each semester. Additionally, students must attend a monthly meeting, complete all assignments, and are expected to participate in group discussions using the D2L website (SLHS 921 FA16 001) designated for the externship.
Upon completion of this course, students should be able to:

<table>
<thead>
<tr>
<th>OUTCOME</th>
<th>Assessment</th>
<th>ASHA Standard</th>
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<tbody>
<tr>
<td>Define performance goals</td>
<td>Guideline for Externship form</td>
<td>A22, Site dependent</td>
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<tr>
<td>Achieve independence on site-specific goals</td>
<td>Calipso Ratings</td>
<td>A22, Site dependent</td>
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<tr>
<td>Apply the principles of evidence-based practice</td>
<td>Calipso Ratings, &amp; meeting assignments</td>
<td>A22, Site dependent</td>
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A. Monitoring and Evaluation of Externship (SLHS Externship Advisor [Dr. Muller] and Externship preceptor)

1. Dr. Muller will establish and maintain contact with and the externship preceptor during the semester:
   - Purpose: General monitoring of progress. The goal is to support both the student and the preceptor without unduly impacting the preceptor’s practice.

2. Mid-semester evaluation.
   Externship preceptor(s) may complete a mid-semester report (after approximately 8 weeks of work) using Calipso and/or any other evaluation materials used by the placement site, but this is not mandatory. The results of any mid-term evaluations, outside of Calipso, will be submitted to Dr. Muller.
   - Student meets with preceptor to discuss mid-semester evaluation if needed.
   - Student and Dr. Muller discuss mid-semester evaluation if needed.
   - A remedial plan will be developed by the preceptor and Dr. Muller if there are any specific areas of concern.

3. Final evaluation.
   At the end of each semester, the preceptor completes the final evaluation using Calipso. Additionally, if there is a remediation plan in place, the student’s progress on this plan will be commented on and taken into account in the final evaluation. Both semesters, student records clock hours using Calipso, which are approved by the preceptor. These hours must be entered by December 14, 2016 for the Fall semester and by May 10, 2017 for the Spring semester.

E. Additional Externship Activities.
   The following additional activities are also required. Their purpose is to promote exchange of information and maintain continuity and community, and facilitate reflective practice.
   1. Monthly meetings. These will be done using an electronic interface (D2L, Adobe Connect). The topics of these meetings will be determined by the Externship Advisors.
   2. Presentation. There will be one required presentation. The focus will be evidence-based practice.
   3. D2L discussions. Students and instructors will utilize the D2L website using Adobe Connect for group discussions and to promote critical thinking.
Course Communication
Online communication will be conducted through official UA e-mail and D2L services.

Required Texts or Readings
No textbook or readings required for this class.

Grading
Grading for the externship will be based upon the student's performance on the goals and objectives established for the specific site (80% of grade) and on participation in the seminar (20% of grade). Grading for the seminar will be based on the following:

1. Attendance and monthly meeting participation (5%). There are a limited number of on-line meetings during the semester and participation in the meetings is not something that can be made up. Non-participation is a significant educational loss. Students who miss more than one meeting per semester for any reason will lose participation points proportional to the number of absences.
2. Presentation (5%).
3. D2L discussions participation (10%). DISCUSSION FORUMS will be created throughout the semester and will be a way for you to engage with each other during your externship.

   - MONTHLY QUESTIONS: Each month, 1 question will be posted to the Discussion Board under Monthly Questions. Please post a thoughtful, well-written responses to each monthly question within 2 weeks of the posted question. You will not be able to see your classmates’ responses until after you have posted your response to the question. You are also encouraged to respond to any posts from classmates.

   - INTERESTING CASES should be posted on the D2L website under Discussions. You are expected to post to this discussion section at least once during the semester (by November 1). Here you may pose questions to the class to generate thoughts about interesting or challenging diagnostic or intervention approaches that you have encountered.

   - A forum called QUESTIONS FROM THE EXTERNS has been created. Please use this forum for asking questions to your peers or instructors. Questions could be topic related or professional issues related. This is your forum to use to stay connected with your U of A family.

Scheduled Online D2L Activities

Online D2L Classes (2nd Monday of each month from 4:00-6:00):
8/8/16 Get connected with Adobe Connect and review syllabus
9/12/16 First round of extern presentations
10/ 10/16 Second round of extern presentations
11/14/16 TBA
12/12/16 TBA

Grading is with Alternative Grading S (=superior A), P (= passing, B), E (= failing), K (= Course in progress)
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Absence and Class Participation Policy
The UA’s policy concerning Class Attendance, Participation, and Administrative Drops is available at:
http://catalog.arizona.edu/policy/class-attendance-participation-and-administrative-drop

The UA policy regarding absences for any sincerely held religious belief, observance or practice will be
accommodated where reasonable: http://policy.arizona.edu/human-resources/religious-accommodation-policy
.
Absences preapproved by the UA Dean of Students (or dean’s designee) will be honored. See
https://deanofstudents.arizona.edu/absences

Regular attendance during your clinical externship and participating in the D2L online meetings are vital to the
learning process. For attendance policies at your externship site, refer to your externship clinical instructor.

Threatening Behavior Policy
The UA Threatening Behavior by Students Policy prohibits threats of physical harm to any member of the
University community, including to oneself. See http://policy.arizona.edu/education-and-student-
affairs/threatening-behavior-students.

Accessibility and Accommodations
Our goal in this classroom is that learning experiences be as accessible as possible. If you anticipate or
experience physical or academic barriers based on disability, please let me know immediately so that we can
discuss options. You are also welcome to contact the Disability Resource Center (520-621-3268) to establish
reasonable accommodations. For additional information on the Disability Resource Center and reasonable
accommodations, please visit http://drc.arizona.edu.

If you have reasonable accommodations, please plan to meet with me by appointment or during office hours to
discuss accommodations and how my course requirements and activities may impact your ability to fully
participate.

Code of Academic Integrity
Students are encouraged to share intellectual views and discuss freely the principles and applications of
course materials. However, graded work/exercises must be the product of independent effort unless
otherwise instructed. Students are expected to adhere to the UA Code of Academic Integrity as described in
the UA General Catalog. See http://deanofstudents.arizona.edu/academic-integrity/students/academic-
integrity.

The University Libraries have some excellent tips for avoiding plagiarism, available at

Selling class notes and/or other course materials to other students or to a third party for resale is not
permitted without the instructor’s express written consent. Violations to this and other course rules are
subject to the Code of Academic Integrity and may result in course sanctions. Additionally, students who
use D2L or UA e-mail to sell or buy these copyrighted materials are subject to Code of Conduct Violations
for misuse of student e-mail addresses. This conduct may also constitute copyright infringement.

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UA Nondiscrimination and Anti-harassment Policy
The University is committed to creating and maintaining an environment free of discrimination; see http://policy.arizona.edu/human-resources/nondiscrimination-and-anti-harassment-policy

Additional Resources for Students
   UA Academic policies and procedures are available at http://catalog.arizona.edu/2015-16/policies/aaindex.html.

   Student Assistance and Advocacy information is available at http://deanofstudents.arizona.edu/student-assistance/students/student-assistance

Confidentiality of Student Records
   http://www.registrar.arizona.edu/ferpa/default.htm

Subject to Change Statement: Information contained in the course syllabus, other than the grade and absence policy, may be subject to change with reasonable advance notice, as deemed appropriate by the instructor.